

Program Engineer / Program Manager

Adaptive Innovations Corp. is a premier systems integrator providing advanced solutions in custom industrial automation, robotics, tooling and test equipment. Adaptive is located in Lakewood, CO and is a rapidly growing firm offering an exciting work environment with constantly changing and growing challenges. Adaptive is seeking an experienced Program Engineer / Program Manager to join our team.

Program management responsibilities include the successful initiation, planning, design, execution, monitoring, controlling and closure of a project. Project managers should have a background in engineering, business skills, management, budgeting and analytics.

Responsibilities:

- Recognition and comprehension of key project parameters, deliverables and overall project scope.
- Work collaboratively with customer team and internal sales & engineering teams to generate detailed design specifications for each new project.
- Manage project scope and deliverables. Recognize and manage internal & external expectations with regards to project scope changes.
- Define, schedule, and accurately estimate task duration to develop and maintain a realistic schedule.
- Manage internal scrum meetings and coordinate project sprints to optimize team resources and efficiency in task completion.
- Communicate project status, risks, and constraints to internal management and customer representative.
- Coordinate & manage internal resources, subcontractors, and vendors for overall project execution.
- Monitor and manage project costs as compared to project budgets.
- Collect metrics to measure project performance using appropriate systems, tools and techniques.
- Manage the relationship with the client and all stakeholders.
- Perform risk management to minimize project risks.
- Create and maintain comprehensive project documentation, accurate records, and files for each project.
- Resolve operational problems related to projects and minimize delays or unexpected cost increases.
- Ensure all relevant safety objectives and legal requirements are observed for each project.
- Lead projects from inception until completion, including design, manufacture, build and validation.
- Assist in the commissioning of customized products and systems onsite and at customer facilities.

Requirements:

- Applicant must be a Citizen of the United States
- A Bachelor's Degree in Mechanical, Electrical or Controls Engineering (or similar related degree)
- 6-10 years related job experience, including project management
- Strong fundamental knowledge of mechanical systems and machinery
- Excellent communication skills for both client-facing and internal audiences.
- Excellent written and verbal communication skills.
- Proven working experience as a project manager (preferably in the industrial automation sector).
- Strong leadership skills with the ability to inspire, set vision, and monitor performance.
- Experience with Scrum or Agile style project management preferred.
- Strong technical background, with understanding or hands-on experience in machine design, manufacturing, and / or software development.
- Excellent organizational skills with close attention to detail.
- Strong working knowledge of Microsoft Office.
- Ability to resolve conflicts, negotiate win-win scenarios, and clearly set project direction.
- Proactive, resourceful & highly motivated individual with ability to work in high output environment
- Travel as required to support projects

To Apply:

- Please submit cover letter, resume, and salary requirements to HR@a-i-corp.com